HOW IS THE CYS MAC PLAN
DEVELOPED?
MONITORED?
IMPLEMENTED IF NECESSARY?

★ Use the guidelines contained in the CYS
Mobilization and Contingency Plan
Workbook

★ Customize for local situations using
Workbook checklists and worksheets.

★ Validate CYS MAC Plan as a CYS Key
Management Control item.

The CYS MAC plan is a commander’s
assurance that lack of child care /
youth supervision options will not
interfere with mission readiness or
family functioning during mobilization
and contingency situations.

Mission related
Options for care explored
Broad in scope
Installation specific
Leadership driven
Involvement of installation
proponents
Zero hour planning
Alternative sites
Team effort
Implementation made easy
On-going monitoring
Needs addressed

WHEN DUTY CALLS...
CHILD AND YOUTH SERVICES
IS THERE

U.S. ARMY
CHILD & YOUTH
MOBILIZATION
AND
CONTINGENCY
(MAC) PLAN

U.S. Army Child, Youth
& School Services

A Guide for Commanders
WHAT IS A CYS MAC PLAN?

A locally determined installation plan that identifies how Child and Youth needs will be met during
- Mobilization and deployment
- Natural disasters
- Emergency situation
- Other contingencies

THE CYS MAC PLAN SHOULD
- Project anticipated care demand and youth supervision needs
- Outline potential care /supervision options and support services
- Identify facilities, personnel, transportation and financial resources
- Address linkages with schools

THE CYS MAC PLAN IS
- Developed by a team which includes CYS staff and installation proponents
- Approved by the commander
- Considered an annex to the Installation Mobilization Plan
- Reviewed annually by the Installation Child and Youth Evaluation Team (ICYET)
- Validated annually by the Region Child and Youth Evaluation Team (RCYET)

HOW CAN COMMANDERS HELP?

Commanders can ensure...
- Mac plan has support and cooperation of proponents
  - Civilian Personnel (timely staff recruitment and processing)
  - Safety Office (pre-approved temporary alternative sites)
  - Community Health (modified health and sanitation requirements)
  - Law Enforcement (expedited background checks)
- CYS staff are proactive in...
  - Locating supplies / equipment
  - Planning for staffing contingencies
  - Recommending streamlined operating procedures
  - Coordinating and documenting local waivers / alternative equivalencies
- Unit leaders verify family care plans

Commanders should ask...
- Are both on and off-post CYS options available?
- What provisions will be made for:
  - Extended hours?
  - Twenty-four hour care?
  - Long-term care?
  - Respite care?
  - Hourly care for unit functions and family support groups?
  - Staff and patron access?
- What policy and operating procedures will need to be modified?
- How will existing resources (staff and funding) be reallocated and what new resources will be needed?

NOTE: COMMANDERS HAVE THE AUTHORITY TO APPROVE SHORT TERM POLICY MODIFICATIONS AND WAIVERS DURING MAC IMPLEMENTATION